Common Manual
Policy Change Announcement

October 18, 2012

These policy changes modify the November 2012 edition of the Common Manual
Batch 188: Proposals 1276-1278

Below are the latest policy changes approved by the Common Manual Governing Board on October 18, 2012. Please note the effective dates for these approved policy changes. These changes will appear in the Manual’s next annual update. These changes will also be incorporated into the Integrated Common Manual (ICM), available on the AES website.

Teacher Loan Forgiveness Eligibility
The Common Manual is updated to clarify that the school at which a borrower is performing his or her qualifying teaching service must be considered a low-income school for at least the first of the five consecutive years of service used to meet the requirements for teacher loan forgiveness, and subsequent years of qualifying teaching service continue to qualify the borrower even if the school no longer meets the criteria.

Affected Section: 13.9.A Teacher Loan Forgiveness Program
Effective Date: Teacher loan forgiveness eligibility determinations made on or after April 9, 2012.
Policy Information: 1276/Batch 188
Guarantor Comments: None.

Academic Attendance and Attendance at an Academically-Related Activity

Affected Sections: 2.2.B The Interim Period
9.3 Leave of Absence
9.4 Withdrawal Dates
9.5 Return of Title IV Funds
9.5.B Processing Returned Funds
13.8.H Unpaid Refund
Appendix G

Effective Date: Student withdrawal determinations made by a school on or after July 1, 2011.
Basis: §682.22(l)(7)(i) and (ii).
Policy Information: 1277/Batch 188
Guarantor Comments: None.
Parent PLUS Loan Eligibility
The Common Manual has been revised to clarify which stepparent is eligible to apply for a parent PLUS loan.

Affected Section: 5.1.C Graduate or Professional Student and Parent PLUS Loan Borrower Eligibility Requirements
Effective Date: Retroactive to publication of the Common Manual
Basis: 2012-12 FSA Handbook Volume 1, Chapter 6, pp. 1-70.
Policy Information: 1278/Batch 188
Guarantor Comments: None.